

RECORD
PERSONNEL COMMITTEE
10.1.2012, 9:30 a.m., Little Rock Headquarters

The meeting was called to order by the Chair, Commissioner Shipp, who noted the presence of members Commissioners Lamberth and Hammons, and of Commissioners Engstrom, Frazier, and Malone. Those present representing staff included Director Woosley, Patti Vick, Valerie Basham, Robert Stebbins, and Lance Huey.

Commissioner Shipp called the meeting to order and turned the floor over to Director Woosley. She noted that should there be any discussion needed on his proposal, the Committee would go into executive session. He noted that there were 66 applicants for the position of chief legal counsel, and that he has arrived at one that he believe fulfills all qualifications, Jean Block of Little Rock. He noted that Ms. Block has practiced law for 13 years, a number of those with the Arkansas Attorney General's office as head of the Health Care Bureau. He said that she had the requisite experience to be brought in at the midpoint in the N910 slot, which is \$104,080. He requested Personnel Committee approval of his hiring Ms. Block at that salary. Commissioner Lamberth noted that the two previous attorneys had been brought in at \$105,000 and she recommended that this was consolidation of two positions and it would be more appropriate to start at that same salary.

Commissioner Lamberth's motion was seconded by Commissioner Hammons. The three members present voted unanimously in favor of the hiring of Ms. Block at the \$105,000 salary point.

Chairman Shipp informed the Committee that, as previously discussed, she was working with ALC staff on simplifying the hiring procedures and creating a document that could be consulted in each hiring instance to know what processes and procedures were in order (in file). The processes are broken down into "hiring issues," "salary issues," and "personnel organization issues." She noted that the process allows the Director, at his discretion, to decide salary up to the midpoint if he believes the candidate is exceptionally well qualified. She asked the Committee to consider the document, make suggestions to her for any changes, and be prepared to vote on it at the next Committee meeting.

There being no further business, the meeting was adjourned.