

Arkansas Scholarship Lottery Personnel Committee
DRAFT RECORD
5.7.2012

The meeting was called to order by Commissioner George Hammons, Chair, who noted the presence of Commissioners Steve Faris and Raymond Frazier, and Commissioners Patty Shipp and Smokey Campbell by conference call. Director Bishop Woosley and staff members Julie Baldrige, Valerie Basham and Patti Vick were also present.

Commissioner Hammons recognized Director Woosley, asked for permission to post two positions: Licensing Manager and Chief Legal Counsel. He noted that both positions had been in place since early in the lottery and had become vacant. He noted that he had made slight changes in the job description of each position to make it more accurate. In answer to a question, he said that the Chief Legal Counsel was a N910 position, and the Licensing Manager was a C115.

With the Chief Legal Counsel, he said, he added that the applicant must be an attorney licensed in the State of Arkansas and must be current on their continuing education requirements. He also added a requirement that the applicant have a minimum of 5 years legal experience. He asked for approval to post the position for applicants and for a waiver of the requirement that this job be first posted internally, since he is the only attorney currently on staff. On a motion by Commissioner Shipp, seconded by Commissioner Faris, the Committee approved the Director's request to fill the position of Chief Legal Counsel, to be posted externally immediately.

As for the Licensing Manager, he noted that the Division had become a part of Security and reports directly to the Director of Security, and had broadened the potential applicant pool some changes to the educational requirements. He said the position would be posted internally and, if still unfilled, externally after 10 business days. On a motion by Commissioner Faris, seconded by Commissioner Campbell, the Committee approved the Director's proposal without dissent.

There being no further business, Commissioner Hammons adjourned the meeting.