

AGENDA
ARKANSAS LOTTERY COMMISSION
PERSONNEL COMMITTEE
Friday, January 20, 2012
10:00 a.m.
Conference Room
Third Floor
124 West Capitol Avenue
Little Rock, Arkansas

- I. Call to Order

- II. Request for approval for filling positions
 - A. Security Specialist - C115 – Range \$29,250 - \$53,657
Request \$41,500 (mid range \$40,367) to acquire candidate with law enforcement training
 - B. Licensing Specialists (C113, C115, C112 currently)
Request permission to fill two existing positions and convert C115 to C112
 - C. Payroll Clerk/Administrative for CFO (Added title, formerly C120, convert to C115 (see range above)
 - D. Postal Courier, lateral transfer reclassification C115 to C110 keeping same salary (\$32,150) but changing pay grade to that assigned Postal Courier (C110 \$22,919-\$40,991)
 - E. MSR – fill a vacancy, C120, Entry \$37,332

III. Consideration of Amending Employee Manual to add Introductory Period.

Proposed Motion

I move to add the following language in the appropriate section of the ALC Employee Manual: The policy of the Arkansas Lottery Commission regarding introductory periods is as follows:

All new (hired or rehired) employees are placed on a six (6) month introductory period and while on this status do not have access to the agency's grievance procedures.

Employees promoted, demoted, or moved laterally to new positions within the agency will be placed on a three (3) month introductory period with an option of a three (3) month extension at the discretion of the supervisor.

IV. Other Business

Adjourn